

**Daystar Academy Confidential Student Recommendation Form** (Elementary or Middle school students only)

启明星双语学校保密性学生推荐信 (小学或者中学学生适用)

The following student has applied for Admission to Daystar Academy. Please facilitate this applicant's transition to Daystar Academy by having the child's lead teacher or school counselor complete the form below and return it confidentially to Daystar's Admission by email [Admissions-DT@daystarchina.cn](mailto:Admissions-DT@daystarchina.cn). All information in this form is confidential and will not be released to parents and non-Daystar staff.

以下学生申请转入启明星双语学校，为了使该学生顺利转学，请主讲老师或者辅导老师完成以下表格并邮件直接返回启明星招生部 [Admissions-DT@daystarchina.cn](mailto:Admissions-DT@daystarchina.cn)。该推荐信为机密性文件，它将不会被家长和非启明星员工查阅。

Name of Student 学生姓名 \_\_\_\_\_

Your Relationship to Student 您与学生的关系 \_\_\_\_\_

1. How long have you known this student? 您认识该学生多长时间?
2. What are the first words that come to mind when describing this student? 当您描述该学生的时候，在您的脑海中出现的几个词是什么?
3. Please rate the students' progress so far on the following 请标注该生到目前为止的各项水平:

Quality 评估项目	Significantly Below Average 低于平均水平	Below Average 略低于 平均水平	Average 平均水平	Above Average 高于平均水平	Outstanding 优秀
Follows teacher's instructions 遵循老师的指导	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Independent in Learning 独立学习	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participation in team activities 主动参与小组活动	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work effectively in groups 在小组工作中的效率	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Team spirit 团队精神	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Making friends 结交新朋友	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to accept new things 接受新事物的能力	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Problem solving skills 解决困难的能力	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disciplined work habits 学习习惯	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time management 时间观念	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity 心理成熟	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility 责任感	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responds to constructive criticism 接受批评	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Focus 注意力	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-control 自控能力	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Oral Chinese 中文口语表达	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Chinese 中文书面表达	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chinese reading comprehension 中文阅读理解	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral English 英文口语表达	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written English 英文书面表达	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English reading comprehension 英文阅读理解	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. What do you see as the student's two greatest strengths and weakness? 您看到该学生最突出的两个优点和不足是什么?
5. Please describe his/her relationship with peers. 请描述该学生与其它学生的关系。
6. Please describe his/her relationship with adults. 请描述该学生与成人之间的关系。
7. What two goals would you have for him/her in the coming year/term? 在新学年, 您对他/她的两个期望是什么?
8. Are the parents supportive? Do they follow through on specific school recommendations? Do they have realistic expectations for their child? 父母是否支持? 他们是否根据学校的建议辅导学生? 他们对孩子是否有切合实际的要求?
9. Does this student require any additional support in your school? 该学生是否需要额外的帮助吗?  
If yes, please describe. 如果是, 请写明具体情况。  
 No 否       YES \_\_\_\_\_
10. Please add any additional comments that will help us to facilitate his/her transition to Daystar.  
请告知任何有关该学生的建议, 以便我们更好地帮助他/她过渡到我校。
11. Are there any special concerns about the child's attendance or promptness in arrival or departure?  
是否需要注意该生的出勤情况?
12. Are there any concerns we should be aware of? 是否有其他需要注意的地方?

The Teacher or Counselor who filled in the above information should complete the following section.  
填写以上信息的老师或辅导员请完成以下部分:

Name of school 学校名称		Date 日期	
Teacher/Counselor Name 老师/辅导员姓名		Position 职位	
Teacher's email 老师联系邮箱		Contact number 联系电话	

We sincerely appreciate your cooperation in helping to evaluate this applicant and assure you that this information will be held in confidence. 感谢您帮助我们评估该生, 我们保证本信息的保密性。